

NOTICE OF ELECTIONS

TO THE BOARD OF DIRECTORS OF THE ORDRE DES INGÉNIEURS DU QUÉBEC

(Art. 12, Règlement sur la représentation et les élections au Conseil d'administration de l'Ordre des ingénieurs du Québec)

Please note that the 2020 elections to the Board of Directors of the Ordre des ingénieurs du Québec (OIQ) will be held on the following dates:

POLL OPENS: 4 p.m. on AUGUST 18, 2020
POLL CLOSURES: 4 p.m. on SEPTEMBER 2, 2020

Five directors' positions, distributed in the three electoral regions, are to be filled.

REGIONS	NUMBER OF POSITIONS TO BE FILLED
REGION I Montréal, Laval, Lanaudière, Laurentides, Montérégie	3
REGION II* Bas-Saint-Laurent, Saguenay–Lac-Saint-Jean, Mauricie, Estrie, Outaouais, Abitibi-Témiscamingue, Côte-Nord, Nord-du-Québec, Gaspésie–Îles-de-la-Madeleine, Centre-du-Québec	1
REGION III Capitale-Nationale, Chaudière-Appalaches	1

* For 2020, candidates from Region II must have their professional domicile in one of the following regions: Est-du-Québec (Bas-Saint-Laurent, Côte-Nord and Gaspésie—Îles-de-la-Madeleine); Mauricie-Centre-du-Québec or Saguenay—Lac-Saint-Jean.

The elected directors will have a three-year term. For the 2020 elections, the director elected for region I with the lowest number of votes will serve a two-year term.¹

NOMINATIONS OPEN: 4 p.m. on JULY 2, 2020
NOMINATIONS CLOSE: 4 p.m. on JULY 17, 2020

In 2020, the election of the president will be held by a vote of the elected and appointed directors². This election shall take place at the first meeting of the Board of Directors following the Annual General Meeting.

CERTAIN ELIGIBILITY CONDITIONS FOR CANDIDATES

- Only members who have their professional domicile in a given region and who are registered on the roll of the OIQ may be a candidate in that region.
 - Note that for 2020, candidates from Region II must come from territories not currently represented on the Board of Directors. They must therefore have their professional domicile in one of the following regions: Est-du-Québec (Bas-Saint-Laurent, Côte-Nord and Gaspésie—Îles-de-la-Madeleine); Mauricie—Centre-du-Québec or Saguenay—Lac-Saint-Jean.
 - Candidates who are struck off the roll or whose right to engage in professional activities is restricted or suspended between July 4 and September 2, 2020 are not eligible for the current election.
 - If a candidate ceases to be eligible, the election continues between the other eligible candidates.
 - A candidate's presentation form must be duly completed and signed by the person applying for the position.
 - All candidates for election as directors must be endorsed by 10 OIQ members, who have their professional domicile in the electoral region of the candidate.
 - The presentation form must be accompanied by the following documents:
 - a) a photograph taken in the last 5 years (JPEG format);
 - b) a candidate statement of no more than 400 words on a single page (21.5 cm X 28 cm, letter format). The English translation of the statement is permitted and does not count towards the 400 words);
 - c) a brief curriculum vitae;
 - d) a sworn statement by the candidate, on the form prescribed by the OIQ (included in the presentation form – Part 3), in which :
 - ▶ they confirm that they meet the eligibility criteria specified in the *Règlement sur la représentation et les élections au Conseil d'administration de l'Ordre des ingénieurs du Québec* ("Regulation").
 - ▶ they agree to follow the rules set out in Section X (Règles de conduite et communications électorales) of the Regulation.
 - ▶ they acknowledge that they have read the standards of ethics and professional conduct of directors on the Board of Directors (*Code d'éthique et de déontologie des administrateurs de l'Ordre des ingénieurs du Québec*).
- All candidates must fully assume their election expenses, which may not exceed \$ 3,000.
 - The presentation form and accompanying documents must be submitted to the Secretary of the OIQ no later than **4 p.m. on JULY 17, 2020** (either by mail or by e-mail to elections@oiq.qc.ca).
 - By **JULY 24, 2020** at the latest, the Secretary will send an acknowledgement of receipt to candidates whose candidacy is in compliance with the rules for a director's position.
 - No candidate may disseminate or publish election messages³ before receiving the acknowledgement of receipt from the Secretary that confirms his or her candidacy for a director's position.

An "electoral message" is a communication having one of the following purposes:

 - 1° promote or oppose a candidacy;
 - 2° broadcast or oppose the program of a candidate;
 - 3° approve or disapprove a measure advocated or an act performed by a candidate.
 - For all the requirements to be a candidate, you may consult the documents available on the 2020 elections microsite: elections.oiq.qc.ca

VOTING INFORMATION

The microsite dedicated to the 2020 elections will provide further information about the voting process as well as the regulatory framework, the complete election calendar and other useful information: elections.oiq.qc.ca

DIRECTOR RESPONSIBILITIES

- Directors must act with prudence and diligence in relation to the OIQ's mission, which is to protect the public. They must also act with honesty and loyalty, in the interest of the OIQ.
- Directors must comply with the *Regulation respecting the standards of ethics and professional conduct of directors on the board of directors of a professional order* and the *Code d'éthique et de déontologie des administrateurs de l'Ordre des ingénieurs du Québec*.
- Directors serve a term of three years subject to exception (for 2020, one term of two years in region I). Directors may serve a maximum of 3 consecutive terms.
- Directors must attend the meetings, which number around six per year, for a one day duration and which are held on a week day, and must be available to participate remotely for approximately six virtual sessions.
- Directors are called upon to sit on committees, as required by the Order.

SKILLS PROFILE FOR DIRECTORS

The Board of Directors recently adopted a skills profile for its directors. This profile is intended to be an informative document and in no way constitutes a criterion of eligibility to stand for election, nomination or appointment as a director. You can read it [here \(in French only\)](#).



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- 1 This shorter term is the result of a decision by the Board of Directors to reduce its size to 16 directors, including the chair (President), and ensure that one-third of the Board members are new.
- 2 Decision taken by the Board of Directors on November 28, 2019.
- 3 For more information about the rules on election communications, we suggest that you consult sections 47.2 to 47.9 of the *Règlement sur la représentation et les élections au Conseil d'administration de l'Ordre des ingénieurs du Québec*, which can be found in French on the elections microsite.